



How to Move a Repository

Applies to: ArchiveOne® Enterprise (Policy); Topic Last Modified: 26th July 2010.

Note

This topic explains how to move an ArchiveOne Enterprise (Policy) repository.

Before you begin

Before you perform the procedure in this topic, be aware of the following:

- You must have full file permissions on the new repository location.
- You must have the correct user permissions to run the ArchiveOne Enterprise (Policy) administration console.

Procedure

To move a repository

1. Copy the Index and Data folders to the new location.
 - Repositories consist of an Index location and a Data location.
 - Generally, both of these folders should be stored within a single parent directory whose name corresponds with the repository name.
 - The ArchiveOne service account must have full control over the repository's parent directory.
 - You must not be archiving to a repository that is being moved.
2. Right click on the repository within the administration console and select **Run Configuration Wizard**, selecting next until the Index and Archive locations are editable.
 - a. For the index, browse to the copied index (for example "F:\Policy Repositories\2008\Index").
 - b. For the archive, browse to the copied archive (for example "F:\Policy Repositories\2008\Archive").
3. Finish the wizard.
4. Right click on the repository in the Admin Console and select **Properties**.
5. Click on the **Temporary Data** tab, and reconfigure this to point to the new Index location.
 - The default Temporary Data location is the repository's index location.
 - Each repository needs its own temporary location that's not shared with any other software or repository.
6. Close the Admin Console.
7. Restart the ArchiveOne Enterprise (Policy) Service .

For more information

For assistance with other features of ArchiveOne Enterprise (Policy), see the other ArchiveOne Enterprise (Policy) documentation available from C2C:

- [C2C website](#)
- [C2C Support Portal](#)