



SOLUTION BRIEF

Why do organizations live with PSTs?

- PST files may not be a cause for concern
- The scale of a project to eliminate PSTs may be too great, or unknown until researched
- Limited time and/or budget to implement Email Archiving
- Out of necessity, specific or all PSTs are kept to ensure their content can be found and secured

Many vendors will advise 'archiving' as the only solution. C2C offers separate tools that enable you to manage PSTs depending on your needs and circumstances. The options are Discovering PSTs, Living with PSTs or Eliminating PSTs (see matrix on page 2 and Solution Brief, Eliminating PSTs).

Archiving is not essential

The reasons that drive users to create and use PST files are well understood (Mailbox Quotas, the Outlook AutoArchive feature) and the reasons why those PST files are a problem in an organization, namely:-

- They are seldom under a suitable backup regime
- They are notoriously unstable, becoming corrupt when reaching over 2GB in size
- Their content is not easily discoverable and is rarely under a company compliance policy

In the short term, the scale and complexity of the problem can be understood using PST Manager. This enables planning for the longer term or solves the immediate need, for example:

- How many PST files exist?
- Where are they?
- Who owns them?
- What content do they hold?

- C2C have been helping companies manage PST files for over 14 years
 - PST Management—Living with PST Files
 - PST Management—Eliminating PST Files
- ArchiveOne finds PST files, regardless of whether they are on a laptop, desktop or remote computer
- PSTs of people who have left the organization can be easily found

Discovered PST Files

Machine	Path	Name	Disk Size (KB)	Data Size (KB)	Last Seen
WINXP-SERVER3	C:\Documents and Settings\Administrat	فندق لا يمكن الإجابة في هذا العالم	265		8/4/2010 9:34:25 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	Archive Folders	1753		8/4/2010 9:33:18 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	amoamo	265		8/4/2010 9:34:58 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	Personal Folders	265	7	8/4/2010 9:34:58 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	Personal Folders	265		8/4/2010 9:34:57 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	yesterday is gone	265		8/4/2010 9:34:47 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	everything u do can be done bet	265		8/4/2010 9:34:46 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	a smile is the begining of peace	265		8/4/2010 9:34:37 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	live life one day at a time	265		8/4/2010 9:34:34 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	dell inspiron 1750 white	265		8/4/2010 9:34:31 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	no why can be answered in the	265		8/4/2010 9:34:28 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	archana	265		8/4/2010 9:34:59 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	沒有理由可以回答這個世界	265		8/4/2010 9:34:25 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	bharathi	265		8/4/2010 9:34:59 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	nuk ka pae mund té pèrgijet nè	265		8/4/2010 9:34:20 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	saqeldirmaq size serinity kontrol l	265		8/4/2010 9:34:15 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	serinity will be yours	265		8/4/2010 9:34:05 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	tè lire i azaj që ju nuk mund të ko	265		8/4/2010 9:33:26 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	lâcher de ce que vous ne pouve	265		8/4/2010 9:33:25 AM
WINXP-SERVER3	C:\Documents and Settings\Administrat	המשיך תמונת כושר ידו יתיר	265		8/4/2010 9:33:25 AM

Advanced PST Management

- C2C solves the headaches associated with PSTs if archiving is too big a project to undertake in the short term
- The automated C2C process enables companies to manage 500 to 500,000 PST files
- Download a free tool that takes you through the first step of the process:

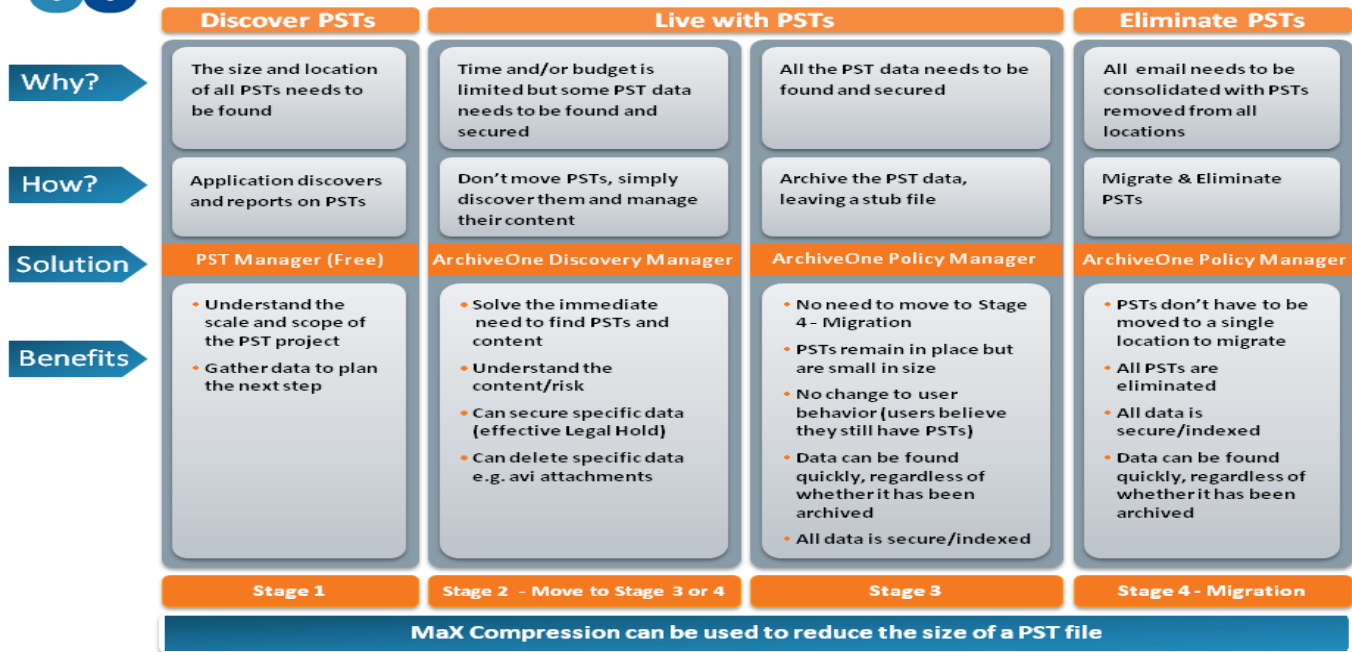
Living with PST Files – Discovery

<http://www.c2c.com/Products/PSTManager.aspx>





3 Options for Managing PST Files



Understand the scale of the problem (PST Manager)

There are various ways to gather PST data, such as scripts or installing client based software. These are either limited in scope or complex to manage and neither work well. C2C PST Manager is non-intrusive, unseen by the user and supplies extensive information about PSTs metadata, enabling administrators to make intelligent decisions about them. It can be deployed to thousands of users with one logon script change. Nothing is installed on the client as it simply runs in memory. This unique discovery method allows PST Manager to find PST files regardless of whether or not they are loaded or associated in a user's Outlook profile. PSTs could be on a laptop, desktop, local or remote. PST Manager doesn't discriminate, it simply finds all PSTs.

C2C PST Management Options

Living with PSTs (Discovery Manager)

If living with PSTs is your preferred option, Discovery Manager enables you to find and manage PSTs, regardless of location. Emails can be found by their metadata or content and when found, you can report, copy, move or delete them.

Living with PSTs—Archiving their content

With C2C, you can archive the PST content to make the data secure while keeping the PST. By doing so, users still believe that PSTs exist and see no change to daily procedures. This approach provides the benefits of archiving with no user training and allows you to scan for data before, during or after the PST content is archived, ensuring flexibility to suit your needs.

The ArchiveOne Approach

The C2C approach to PST Management allows PSTs to be managed in their original location. A typical solution to PST archiving is "collect them into a known location, ingest them into an archive and then search the content". As well as being resource intensive, this process does not scale. Using ArchiveOne, an administrator can create policies to find or archive data; the process is managed centrally but executed locally by an in-memory process. As the processes are run in parallel rather than sequentially, the results are multiple times faster. When matching content is identified, it can be:

- Archived directly
- Moved, copied or exported to a PST file
- Deleted if not required
- Written directly into a Compliance Officer's Mailbox

Retention Enforcement

The final step in getting PSTs under control is to ensure that company retention policies can be enforced. Most solutions would ingest all content into an archive and then manage the retention. ArchiveOne is more flexible as it can define retention based on more than 70 criteria (e.g. owner, content, subject) and then make a retention decision based on corporate policy before committing the data to the archive. This reduces corporate risk and improves efficiency of time and storage demand.

Download Free Software:

<http://www.c2c.com/Products/PSTManager.aspx>

PST Manager — A purpose built application that allows you to report and analyze the size, location, name and path of your PST files. It provides the statistical information needed to make informed migration decisions.

