

Advanced Discovery

An Early Case Management application, featuring In-Place Legal Hold



SOLUTION BRIEF

Advanced Discovery for non-IT Professionals

With so much data and risk, the need for non-IT professionals to find, analyze and preserve relevant data has never been higher. Until now, the only easy method of finding emails was to ensure they had all been archived, impractical to say the least. C2C's Advanced Discovery enables non-IT professionals such as Compliance Officers, Legal Counsel, Audit Managers, Para-Legals, Records Managers and HR Managers to easily find relevant emails, do Early Case Management and control the preservation and collection without needing IT.

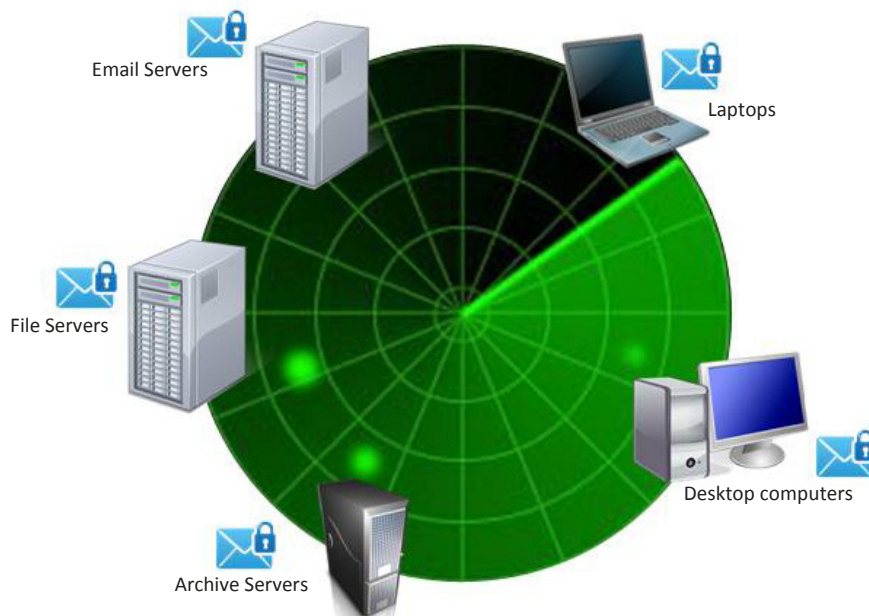
The Investigating Officer needs to find all data relevant to the case in hand. It is not sufficient to search just the archive and is impractical for IT to have archived every email in the organization. It is also unrealistic to expect the custodian to remember every location where they have

stored emails and less so, to ask them to collect them for you. C2C's Advanced Discovery can be set to seek out relevant emails, report on their location and numbers, preserve and even collect them, under the control of the Investigating Officer.

Search and Manage Live and Archived Data

Emails can hide in multiple locations, not just live mailboxes and archives, but public folders, file servers and PST files. The notorious PST file—that can easily contain 100,000 emails, can be scattered across the network on servers, laptops and desktops. Even PST's that are hidden from view by not being associated to their owner (seemingly 'lost'), or belonging to former employees, can be found and searched. There is no need to have any data archived at all, or even if you use another archiving solution. C2C can still find data hidden on your system.

IPLH Scans Systems and Secures Individual Emails Regardless of Location



Key Features

- Search for data across live mailboxes, PST files & archives
- Preserve and collect data without needing IT
- Pinpoint data from specific searches of content, attachments & metadata
- Determine the owner of unassociated ('lost or hidden') PST files

Key Benefits

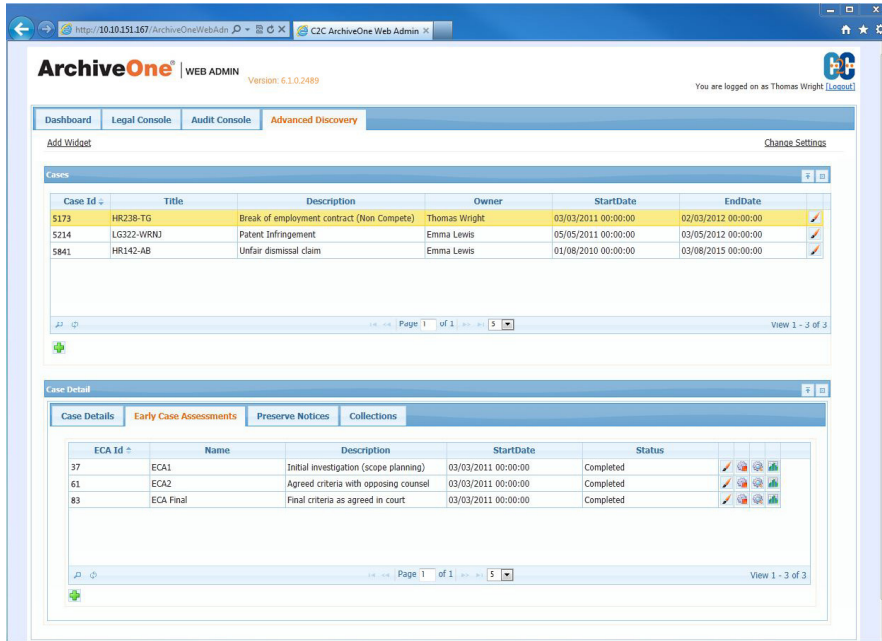
- Sending and tracking of Preservation Notices
- Provision of Early Case Assessment reports and graphs
- Basic Review—including compound tagging and syntax highlighting
- Ability to export data and add Bates Stamping



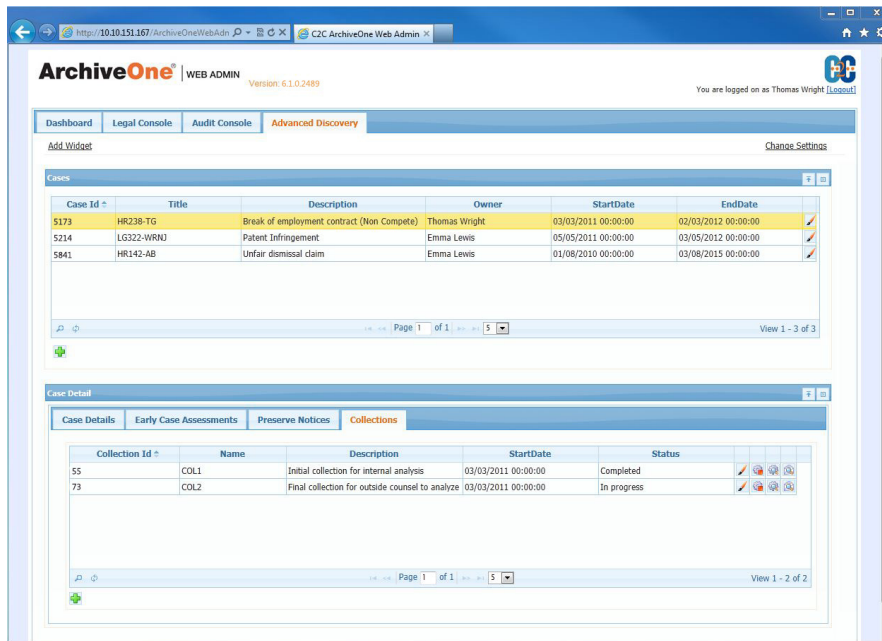
Key Feature

In-Place Legal Hold

The In-Place Legal Hold capability for email – including PST files enables potentially relevant ESI to be easily locked down. This is a powerful Early Case Management capability, without the expense and challenges of collection.



In-Place Legal Hold has the ability to secure any email data in a Microsoft Exchange and Outlook mailbox store, Public Folder or PST file without being required to archive the data first and without needing to involve IT in the process. Non-IT professionals can now pinpoint data according to search requests. They no longer need to wait for IT to identify data, issue preservation notices, secure and collect the items. C2C's Advanced Discovery Application does it automatically and bypasses the many manual processes and complex workflows of preservation and collection.



In-Place Legal Hold

C2C Definition

- All potentially relevant documents regardless of location or state are simply found, copied and locked with all their metadata intact – into a secure repository.
- There is no user involvement, no concern about making current information inaccessible, and no worries about altered metadata.

With C2C's Advanced Discovery, an Investigating Officer can pinpoint, report, search, preserve, and collect individual emails without needing IT

Compatibility

Advanced Discovery works with:

- Exchange 2003, 2007, 2010
- Outlook 2003, 2007, 2010

